



## Agenda

City Council Meeting  
20 Second Avenue SW, Oelwein  
6:00 PM

February 12, 2024  
Oelwein, Iowa

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**Mayor:** Brett DeVore

**Mayor Pro Tem:** Matt Weber

**Council Members:** Karen Seeders, Anthony Ricchio, Matt Weber, Dave Garrigus, Dave Lenz

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### Pledge of Allegiance

### Call to Order

### Roll Call

### Additions or Deletions

### Citizens Public Comments - See Guidelines for Public Comments Below

- [1.](#) Public Comment Policy
2. Recognition of years of service awards for the fire and police departments.

### Consent Agenda

- [3.](#) Consideration of a motion approving the January 22, 2024 minutes.
- [4.](#) Consideration of a motion approving the Class 'B' Alcohol License for Dollar General #2328.
- [5.](#) Consideration of a motion approving the Class 'C' Alcohol License for Oelwein Columbus Club, Inc.
- [6.](#) Consideration of a motion approving the Special Class 'C' Alcohol License for Oelwein Chamber of Commerce and Area Development.
- [7.](#) Consideration of a motion approving the Class 'C' Alcohol License for Clete and Connie's.

### Ordinances

- [8.](#) Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - Third and Final Reading.

### Resolutions

- [9.](#) Consideration of a resolution approving a revenue purpose statement for Traffic Camera Enforcement Revenue.
- [10.](#) Consideration of a resolution to rebuild a Raw Wastewater Pump for the Wastewater Treatment Facility in the amount of \$16,262.42 from Iowa Pump Works.

- [11.](#) Consideration of a resolution to approve WBC Mechanical, Inc. in the amount of \$59,637.00 to replace the Oelwein Family Aquatic Center pool water boiler.
- [12.](#) Consideration of a resolution approving the 2024 Housing Tax Abatement Applications.
- [13.](#) Consideration of a resolution authorizing a temporary closure of public ways or grounds for Oelwein Odd Rods.

**Committee Reports**

- [14.](#) Report from Payne on the Library Board minutes.
- [15.](#) Report from Ricchio on the Airport Board minutes.

**Council Updates**

**Mayor's Report**

- [A.](#) Consideration of a motion to appoint William Walenceus to the Airport Board.
- [B.](#) Consideration of a motion to reappoint Jeff Milks and Kyle Scheel to the Tree Board.

**City Administrator's Report**

- [A.](#) City Administrator.

**Adjournment**

- [ii.](#) Additional Information.
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy  
 Oelwein Guidelines for Public Participation during City Council Meetings  
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
  - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
  - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
    - i. Be recognized by the Mayor or Mayor Pro Tem.
    - ii. State their name and address.
    - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
    - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
    - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
    - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
    - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
    - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
    - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
    - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
  - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
    - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
  - i. Each agenda item is introduced by the Mayor
  - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
  - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
  - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
  - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
  - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
  - i. The speaker must be recognized by the Mayor.
  - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
  - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
  - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
  - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
  - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
  - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
  - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
  - b. Public Comments:
    - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
  - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
  - ii. Will refrain from private conversations during meetings.
  - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
- a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
January 22, 2024 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

## Roll Call

**Present:** Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

**Also Present:** Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon

**Absent:** NA

## Additions or Deletions

A motion was made by Lenz, seconded by Weber to adopt the agenda as presented.

All aye. Motion carried.

## Citizens Public Comments

1. Public Comment Policy.

Brad Pleggenkuhl, Denver, IA, representing Hub City Landlord Association stated the current fees are heavy enough. Increases would only be passed on to the tenant. He shared the City of Waterloo rates and collection process.

Lenora Steinbrohn (Cisco), 16271 50<sup>th</sup> Street, asked several questions regarding the administrative operations of the Community Development Department and is not in favor of the inspection fee increase.

## Consent Agenda

2. Consideration of a motion approving the January 8, 2024 minutes.
3. Claims Resolution in the amount of \$641,013.59.

A motion was made by Garrigus, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

## Ordinances

4. Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - Second Reading.

A motion was made by Weber, seconded by Seeders to approve the second reading.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

## Resolutions

5. Consideration of a resolution approving Change Order Number 3 in the amount of -\$1,770.00 to Dave Schmidt Construction for the NE Sanitary Sewer Improvements.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5509-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

6. Consideration of a resolution approving Pay Request Number 5 in the amount of \$90,317.78 with Dave Schmidt Construction for the NE Sanitary Sewer Improvements.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5510-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

7. Consideration of a resolution approving Pay Request Number 2 in the amount of \$110,709.50 with Bryan Construction Inc for the 2022 Residential and Commercial Demolition Project.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5511-2024.

Ayes: Seeders, Payne, Weber, Lenz, Ricchio Weber

Nays: NA

Abstain: Garrigus

Motion carried.

8. Consideration of a resolution approving a Design Services Contract in the amount of \$37,900.00 for Install Airfield Lighting Vault with AECOM Technical Services, Inc.

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5512-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

9. Consideration of a resolution approving Task Order No. 7038.036 with Strand Associates for Water and Sewer Cash Flow Analysis in the amount of \$14,900.00.

A motion was made by Weber, seconded by Garrigus to adopt a resolution to approve Task Order No. 7038.036 with Strand Associates for Water and Sewer Cash Flow Analysis in the amount of \$14,900.00.

Ayes: Weber, Garrigus

Nays: Seeders, Payne, Lenz, Ricchio

Motion failed.

## Motions

10. Consideration of a motion to have staff pursue funding options for soccer fields at 109 20th St. SE.

A motion was made by Seeders, seconded by Payne requesting Oelwein Soccer Club pursue grants and other funding for \$450,000.00 for soccer fields, then return to council for discussion regarding the land acquisition.

All aye.

Motion carried.

## Committee Reports

Councilmember Ricchio had reported on the Airport Board's discussion of the tractor tires. Staff will visit with Fixed Base Operator Tegeler regarding them.

**Mayor's Report**

A. Consideration of a motion approving the appointments to boards and commissions.

Mayor Pro Tem	Weber
Planning, Finance, Enterprise & Economic Development	Chair Seeders, Weber, Payne
Public Safety	Chair Weber, Lenz, Payne
Fayette Co. Solid Waste Commission	Mayor DeVore, Alternate Mulfinger
Airport Liaison	Councilperson Ricchio
Library Liaison	Councilperson Seeders
OCAD Liaison	Mayor DeVore, Alternate Mulfinger
Park & Recreation Liaison	Councilperson Garrigus
Northeast Iowa Regional League	Mayor DeVore, Alternate Mulfinger
Upper Explorerland Regional Planning Board	Mayor DeVore, Alternate Mulfinger
Housing Board	Councilperson Payne

A motion was made by Seeders, seconded by Weber to approve the appointments to boards and commissions. All aye. Motion carried.

B. Consideration of a motion to reappoint Peggy Sherrets to the Planning and Zoning Commission.

A motion was made by Weber, seconded by Garrigus to reappoint Peggy Sherrets to the Planning and Zoning Commission. All aye. Motion carried.

C. Discussion on open positions: Airport Board, Board of Appeals, and Zoning Board of Adjustments.

City Administrator Mulfinger explained what each open position was responsible for. Mayor DeVore mentioned one potential candidate. Council members and department heads are aware of openings and will report possible candidates to the City Administrator.

**City Administrator’s Report**

City Administrator Mulfinger explained the audio-visual improvements for the council room and the replacement of new windows and doors for the city hall building.

**Adjournment**

2. Additional Information.

A motion was made by Lenz, seconded by Weber adjourn the meeting at 6:42PM.

All aye. Motion carried.

\_\_\_\_\_  
Brett DeVore, Mayor

ATTEST:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held January 22, 2024 and copy of said proceedings was furnished to the Register January 24, 2024.

\_\_\_\_\_  
Dylan Mulfinger, City Administrator



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
DOLGENCORP, LLC	Dollar General #2328	(615) 855-4000		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
236 1st Avenue Southeast		Oelwein	Fayette	50662
MAILING ADDRESS	CITY	STATE	ZIP	
100 Mission Ridge	Goodlettsville	Tennessee	37072	

## Contact Person

NAME	PHONE	EMAIL
Tax Dept	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0000187	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 1, 2024	Feb 28, 2025	

### SUB-PERMITS

Class B Retail Alcohol License

### PRIVILEGES



## Status of Business

### BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Christina Walden						
Steven Sunderland	Goodlettsville	Tennessee	37072	CEO	0.00	Yes

### • Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Dolgencorp LLC	61-0852764	Goodlettsville	Tennessee	37072	100.00

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

(App-194435)

License or Permit Type

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**License or Permit Type**

**Length of License Requested**

Class C Retail Alcohol License

12 Month

**Tentative Effective Date**

**Tentative Expiration Date**

2024-04-01

2025-03-31

Privileges / Sub-Permits Information

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**Privileges**

**Sub-Permits**

Premises Information

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**Business Information**

**\* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

Oelwein Columbus Club, Inc.

**\* (required) Name of Business (D/B/A)**

Columbus Club

**Indicate how the business will be operated**

Corporation

**\* (required) Federal Employer ID #**

61-1570060

**\* (required) Business Number of Secretary of State**

72764

**Tentative Expiration Date**

Mar 31, 2025

### Premises Information

Please select here if your location is in an unincorporated town

### Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

2102 So Fredrick, Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

**\* (required) Premises Street**

2102 So Fredrick

**Premises Suite/Apt Number**

**\* (required) Premises City**

Oelwein

**Premises State**

Iowa

**\* (required) Premises Zip/Postal Code**

50662-0000

**Premises County**

Fayette

**\* (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

**Control of Premises**

Own

**Is the capacity of your establishment over 200?**

Yes

**Equipped with tables and seats to accommodate a minimum of 25?**

Yes

**Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?**

Yes

**Premises Type**

Private Club

**Does your premises conform to all local and state health, fire and building laws and regulation?**

Yes

**Contact Information**

**\* (required) Contact Name**

Tom Bloom

**\* (required) Business**

**(required) Extension**

(319) 240-3410

**\* (required) Email Address**

tombloom@gmail.com

**\* (required) Phone**

**(required) Extension**

(319) 240-3410

**Same as Premises Address**

### Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

Search by a location name or address to automatically populate the address fields below (optional)

**Mailing Street**

**Mailing Suite/Apt Number**

**Mailing City**

**Mailing State**

**Mailing Zip/Postal Code**

**Mailing County**

### Ownership

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**Tom Bloom**

**Position:** Manager

**SSN:** XXX-XX-2325

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 05/28/1959

**Criminal History Information**

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

**Dramshop Verification Information**

Dram Shop

West Bend Mutual Insurance  
Company

## Local Authority Information

**Extension**

**\* (required) Daytime Phone for**

- **Local Authority**

(319) 283-5440

**Sketch on File**

Yes

**Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )**

**\*\*Purchase agreements not accepted**

Yes

**Premise's Address Correct?**

Yes

**Premises Zoned Properly?**

No

**Fire Inspection Completed?**

No

**Health Inspection Completed?**

No

**Was a DCI background check run?**

No

**Previous License Number for this Location**

**\* (required) Local Authority Email Address**

deputyclerk@cityofeelwein.org

**Comments**

**Amount Owed to Local Authority**

585.00

## Document Upload Information

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DOCUMENT NAME

Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )

\*\*Purchase agreements not accepted

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

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DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

(App-194550)

License or Permit Type

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**License or Permit Type**

**Length of License Requested**

Special Class C Retail Alcohol License

8 Month

**Tentative Effective Date**

**Tentative Expiration Date**

2024-04-01

2024-12-01

Privileges / Sub-Permits Information

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**Privileges**

**Sub-Permits**

Premises Information

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**Business Information**

**\* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

OELWEIN CHAMBER AND AREA DEVELOPME

**\* (required) Name of Business (D/B/A)**

OCAD

**Indicate how the business will be operated**

Nonprofit entity which has a principal office in the

**\* (required) Federal Employer ID #**

42-1295227

**\* (required) Business Number of Secretary of State**

114620

**Tentative Expiration Date**

Dec 1, 2024

### Premises Information

Please select here if your location is in an unincorporated town

### Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

25 West Charles Street,Oelwein,Iowa,IA

Search by a location name or address to automatically populate the address fields below (optional)

**\* (required) Premises Street**

25 West Charles Street

**Premises Suite/Apt Number**

**\* (required) Premises City**

Oelwein

**Premises State**

Iowa

**\* (required) Premises Zip/Postal Code**

50662

**Premises County**

IA

**\* (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

**Control of Premises**

Other

**\* (required) Control of Premises Other**

Owned by the City of Oelwein, but used with their permission.

**Is the capacity of your establishment over 200?**

Yes

**Equipped with tables and seats to accommodate a minimum of 25?**

Yes

**\* (required) # of Floors:**

1

**Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?**

Yes

**Premises Type**

Other

**Does your premises conform to all local and state health, fire and building laws and regulation?**

Yes

### Contact Information

**\* (required) Contact Name**

Deb Howard

**\* (required) Business**

**(required) Extension**

(319) 283-1105

**\* (required) Email Address**

ocad@oelwein.com

**\* (required) Phone**

**(required) Extension**

(319) 283-1105

**Same as Premises Address**

### Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

6 South Frederick Avenue, Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

**Mailing Street**

6 South Frederick Avenue

**Mailing Suite/Apt Number**

**Mailing City**

Oelwein

**Mailing State**

Iowa

**Mailing Zip/Postal Code**

50662

**Mailing County**

Fayette

## Ownership

**Debra Howard**

**Position:** Executive

Director

**SSN:** XXX-XX-3183

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 12/17/1958

**Oelwein Chamber**

**and Area**

**Development**

**Company Federal ID :**

42-1295227

**Ownership :** 100%

## Criminal History Information

**Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?**

No

**Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?**

No

### Dramshop Verification Information

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Dram Shop

Founders Insurance Company

### Local Authority Information

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**Extension**

**\* (required) Daytime Phone for**

**- Local Authority**

(319) 283-5440

**Sketch on File**

**Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )**

**\*\*Purchase agreements not accepted**

**Premise's Address Correct?**

**Premises Zoned Properly?**

**Fire Inspection Completed?**

**Health Inspection Completed?**

**Was a DCI background check run?**

**Previous License Number for this Location**

**\* (required) Local Authority Email Address**

**Comments**

**Amount Owed to Local Authority**

**Document Upload Information**

DOCUMENT NAME

Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )

\*\*Purchase agreements not accepted

UPLOADED DOCUMENTS

**letter from City.**

ADDITIONAL COMMENTS

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

**Depot Park Map 2**

ADDITIONAL COMMENTS

(App-194697)

License or Permit Type

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**License or Permit Type**

**Length of License Requested**

Class C Retail Alcohol License

12 Month

**Tentative Effective Date**

**Tentative Expiration Date**

2024-03-14

2025-03-13

Privileges / Sub-Permits Information

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**Privileges**

Outdoor Service

**Sub-Permits**

**Please provide a description of the area you intend to use for the Outdoor Service Privilege and explain its relationship to the currently-licensed premises**

This is an adjacent beer garden with seating for approx. 20 people

### Premises Information

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### Business Information

**\* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

Dempsey, Connie Jo

**\* (required) Name of Business (D/B/A)**

Clete And Connie's

**Indicate how the business will be operated**

Sole Proprietor

**Federal Employer ID #**

**Tentative Expiration Date**

Mar 13, 2025

### Premises Information

**Please select here if your location is in an unincorporated town**

### Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

12 1st Street Southwest,Oelwein,Iowa,Fayette

Search by a location name or address to automatically populate the address fields below (optional)

Item 7.

**\* (required) Premises Street**

12 1st Street Southwest

**Premises Suite/Apt Number**

**\* (required) Premises City**

Oelwein

**Premises State**

Iowa

**\* (required) Premises Zip/Postal Code**

50662-0000

**Premises County**

Fayette

**\* (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

**Control of Premises**

Own

**Is the capacity of your establishment over 200?**

No

**Equipped with tables and seats to accommodate a minimum of 25?**

Yes

**Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?**

Yes

**Premises Type**

Bar/Tavern

**Does your premises conform to all local and state health, fire and building laws and regulation?**

Yes

### Contact Information

**\* (required) Contact Name**

Connie

**\* (required) Business**

**(required) Extension**

(319) 283-5455

**\* (required) Email Address**

rsweger@msn.com

**\* (required) Phone**

**(required) Extension**

(319) 283-5455

**Same as Premises Address**

### Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

12 1st Street SW,Oelwein,Iowa,Fayette

Search by a location name or address to automatically populate the address fields below (optional)

**Mailing Street**

12 1st Street SW

**Mailing Suite/Apt Number**

**Mailing City**

Oelwein

**Mailing State**

Iowa

**Mailing Zip/Postal Code**

50662

**Mailing County**

Fayette

### Ownership

**Cletus Dempsey**

**Position:** Spouse

**SSN:** XXX-XX-6284

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 04/06/1957

**Connie Dempsey**

**Position:** Owner

**SSN:** XXX-XX-8153

**US Citizen:** Yes

**Ownership:** 100%

**DOB:** 09/28/1960

### Criminal History Information

**Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?**

No

**Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?**

No

### Dramshop Verification Information

---

Dram Shop

Society Insurance

### Local Authority Information

---

**Outdoor Service Area Approved / Denied**

Outdoor Service Area Approved

**Extension \* (required) Daytime Phone for**

**- Local Authority**

(319) 283-5440

**Sketch on File**

Yes

**Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )**

**\*\*Purchase agreements not accepted**

Yes

**Premise's Address Correct?**

Yes

**Premises Zoned Properly?**

Yes

**Fire Inspection Completed?**

No

**Health Inspection Completed?**

No

**Was a DCI background check run?**

No

**Previous License Number for this Location**

**\* (required) Local Authority Email Address**

deputyclerk@cityofelweil.org

**Comments**

**Amount Owed to Local Authority**

585.00

### Document Upload Information

DOCUMENT NAME

Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )

\*\*Purchase agreements not accepted

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

## Ordinance 1210

AN ORDINANCE AMENDING CHAPTER 25 - HOUSING MAINTENANCE AND OCCUPANCY  
CODE

Section 25-34; Appendix A – Zoning Ordinance  
Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That Chapter 25 of the City Code of the City of Oelwein, Iowa, be amended by adding the following language:

CHAPTER 25 - HOUSING MAINTENANCE AND OCCUPANCY CODE - SECTION 25-34  
EXTERIOR STRUCTURE

*X. Utility Tarps.* A utility tarp, plastic membrane, or similar material, may be used as a temporary roof covering for no more than 90 consecutive days and/or 90 total days in any three-hundred sixty-five (365) day period on any Structure. Use of a utility tarp, plastic membrane, or similar material, to cover all or any portion of a porch, carport, doorway, garage, or window, or to cover anything stored outside in the front yard of a Structure, whether temporarily or permanently, is prohibited.

Section 2. That APPENDIX A – ZONING – SECTION 104 – DEFINITIONS, be amended by adding the following definitions:

Shipping containers - include standardized reusable vessels that were:

1. Originally designed for or used in the parking, shipping, movement or transportation of freight, articles, goods or commodities; and/or
2. Originally designed for or capable of being mounted or moved by rail, truck or ship by means of being mounted on a chassis or similar transport device. This definition includes the terms "transport containers" and "portable site storage containers" having a similar appearance to and similar characteristics of shipping containers.

Intermodal Shipping Container - A six-sided steel unit originally constructed as a general cargo container used for the transport of goods and materials. (See IBC 2021 Edition)

Section 3. That APPENDIX A – ZONING – SECTION 202.2 AND 203.2 AND 204.2 AND 205.2, be amended by adding the following provisions:

*202.2. Permitted accessory uses and structures.*

10. Shipping containers and other similar storage units do not qualify as accessory buildings on residentially zoned properties and are prohibited.

203.2. *Permitted accessory uses and structures.*

8. Shipping containers and other similar storage units do not qualify as accessory buildings on residentially zoned properties and are prohibited.

204.2. *Permitted accessory uses and structures.*

9. Shipping containers and other similar storage units do not qualify as accessory buildings on residentially zoned properties and are prohibited.

205.2. *Permitted accessory uses and structures.*

8. Shipping containers and other similar storage units do not qualify as accessory buildings on residentially zoned properties and are prohibited.

Section 4. That APPENDIX A – ZONING – SECTION 202.3 AND 203.3 be amended by adding the following provisions:

202.3. *Special Exception Uses and Structures*

8. Setback relaxations

- a. Setback relaxation shall be based on the average setback of one or more existing principal use buildings on the same side of the road, setback shall be within 10 feet of that average setback distance.
- b. Setback relaxation shall not exceed 10 feet.
- c. Setback relaxation shall not allow detached accessory structures in front yard.
- d. Setback relaxations for side yards shall not be permitted.

203.3. *Special Exception Uses and Structures*

8. Setback relaxations

- a. Setback relaxation shall be based on the average setback of one or more existing principal use buildings on the same side of the road, setback shall be within 10 feet of that average setback distance.
- b. Setback relaxation shall not exceed 10 feet.
- c. Setback relaxation shall not allow detached accessory structures in front yard.
- d. Setback relaxations for side yards shall not be permitted.

Section 5. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. Effective February 12, 2023, this ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the Council this 12<sup>th</sup> day of February 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded February 13, 2024.

First Reading on January 8, 2024:  
It was moved by Weber and seconded by Seeders that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber x  
Garrigus x  
Lenz x  
Ricchio x  
Seeders x  
Payne x

Second Reading on January 22, 2024:  
It was moved by Weber and seconded by Seeders that the Ordinance as read be adopted (or to suspend the rules), and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber x  
Garrigus x  
Lenz x  
Ricchio x  
Seeders x  
Payne x

Third Reading on February 12, 2024 It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Ordinance as read be adopted (or to suspend the rules) and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber  
Garrigus  
Lenz  
Ricchio  
Seeders  
Payne

RESOLUTION NO. \_\_\_\_\_-2024

RESOLUTION APPROVING A REVENUE PURPOSE STATEMENT FOR TRAFFIC CAMERA ENFORCEMENT REVENUE

WHEREAS, the city of Oelwein implemented a Traffic Camera Enforcement Program that helps ensure less red lights and slower speeds in areas that need additional enforcement; and

WHEREAS, income from this program will be instrumental in assisting public safety, infrastructure, and city operations; and

WHEREAS, the funds will be allocated as shown below:

Fund	Amount	Purpose
State Fee	Ten Percent	It is anticipated the state of Iowa will pass legislation that will require cities to provide 10 percent of their revenue to the state.
Event Center	\$100,000 annually	Council dedicated \$500,000 in 2022 to the new Oelwein Event Center to be paid out in five payments. This payment will be completed by the fiscal year 2028. In fiscal year 2029 these dollars will be allocated to roads.
Road Improvement	\$150,000 annually	Funds dedicated to road improvement can be used for roads, curbs, and right of way improvement. These funds can be used annually or set aside to prepare for a larger project. The funds can also be used for sealcoat. The funds cannot be used for equipment.
Capital Improvement Program	\$115,000 annually	These funds will be used for the capital improvement program that assists general funds in obtaining capital items. Using the automated traffic enforcement revenue will open up franchise fee dollars to be used on roads.
Property Tax Relief	\$175,000 annually	These funds will be used to support the general fund and ensure the city will not have to raise fees or taxes to make up for potential shortfalls in property taxes. This allocation ensures that services are maintained at a level expected by the community.

WHEREAS, any additional funds beyond the \$600,000 will be allocated annually by the city council for the purpose of public safety or infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves a Revenue Purpose Statement for Traffic Camera Enforcement Revenue.

Passed and approved this 12 day of February, 2024.

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded February 13, 2024.



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Traffic Camera Enforcement Revenue Purpose Statement  
Date: 2/12/2024

Revenue generated by the automated traffic enforcement is currently placed in the general fund as it is a fine assessed by the police department. This document will provide guidance for staff and elected officials on how the funds generated by the automated traffic enforcement will be allocated each year within the city's budget.

Fund	Amount	Purpose
State Fee	Ten Percent	It is anticipated the state of Iowa will pass legislation that will require cities to provide 10 percent of their revenue to the state.
Event Center	\$100,000 annually	Council dedicated \$500,000 in 2022 to the new Oelwein Event Center to be paid out in five payments. This payment will be completed by the fiscal year 2028. In fiscal year 2029 these dollars will be allocated to roads.
Road Improvement	\$150,000 annually	Funds dedicated to road improvement can be used for roads, curbs, and right of way improvement. These funds can be used annually or set aside to prepare for a larger project. The funds can also be used for sealcoat. The funds cannot be used for equipment.
Capital Improvement Program	\$115,000 annually	These funds will be used for the capital improvement program that assists general funds in obtaining capital items. Using the automated traffic enforcement revenue will open up franchise fee dollars to be used on roads.
Property Tax Relief	\$175,000 annually	These funds will be used to support the general fund and ensure that the city will not have to raise fees or taxes to make up for potential shortfalls in property taxes. This allocation ensures that services are maintained at a level expected by the community.

Any additional funds beyond the \$600,000 will be allocated annually by the city council for the purpose of public safety or infrastructure. The additional funds will be reported each January by the City Administrator during budget discussions with the city council taking appropriate action as needed annually.

RESOLUTION NO. \_\_\_\_\_-2024

RESOLUTION APPROVING THE REBUILD OF A RAW WASTEWATER PUMP FOR THE WASTEWATER TREATMENT FACILITY IN THE AMOUNT OF \$16,262.42

WHEREAS, the current pump has been down for three months; and

WHEREAS, this piece of equipment is used in the wastewater treatment facility; and

WHEREAS, Iowa Pump Works has a positive working relationship with the city and provided a quote of \$16,262.42; and;

WHEREAS, this replacement will be made in the spring of 2024;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves rebuild of a Raw Wastewater Pump for the Wastewater Treatment Facility in the amount of \$16,262.42

Passed and approved this 12 day of February, 2024.

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded February 13, 2024.



**Date:** 2/7/24

**To:** Honorable Mayor & City Council

**From:** Public Works Director Herb Doudney

**CC:** City Administrator Dylan Mulfinger

**Reference:** Raw Waste Water Pump

The estimate to repair the Raw Waste Water Pump is \$16,262.42, this is one of three pumps responsible for pumping an average of 20 million gallons of waste water each month from the main lift station to the Waste Water Plant.

We normally run one pump at a time during average flows with the second coming on as the flow increases, the third pump is necessary to allow for maintenance of either of the other two.

This pump is essential to maintain the necessary redundancy to ensure a fully operational Waste Water Plant.

Herb Doudney  
Public Works Director  
319-283-1197  
pwdirector@cityfoelwein.org

*Herb Doudney*





Item 10.

# Quote

#QTE005395  
12/08/2023

Iowa Pump Works, Inc.  
825 SW Ordinance Rd  
Ankeny, IA 50023

**Bill To**  
Herb Doudney  
Oelwein IA, City of  
20 2nd Ave SW  
Oelwein IA 50662  
United States  
Phone:

**Ship To**  
Oelwein IA, City of  
460 7th Ave SW  
Oelwein IA 50662  
United States

**Details**

REBUILD OF FLOWSERVE 8MFC14-FRST SN: 0512M5003700-2 70HP PUMP ; LEAD TIME FOR PARTS AT 9 WEEKS ; APPLICABLE SHIPPING CHARGES NOT INCLUDED IN ESTIMATE

Prepared By	Phone	Email
Troy Martin	855-228-6383	<a href="mailto:info@iowapumpworks.com">info@iowapumpworks.com</a>

Sales Rep	Expires	Terms
Michael Hoffmann	12/18/2023	Net 30

Item	Comment	QTY	Rate	Amount
23412 MACHINE WORK	FULL MOTOR REBUILD INCLUDING - NEW BEARINGS, HOUSING SLEEVE AND V RING ; PERFORM INCOMING ELECTRICAL TESTS ; DISASSEMBLE, CLEAN PARTS, TAKE MEASUREMENTS, CHECK RUNOUTS ; PERFORM VISUAL INSPECTION AND ULTRASONIC SHAFT CRACK INSPECTION ; SLEEVE AND MACHINE ODE BEARING HOUSING ; MACHINE ODE END BELL OUTER SEAL ; MACHINE DE/ODE SHAFT BEARING SURFACES ; MACHINE ODE SHAFT OUTER SEAL ; MACHINE SHAFT PULLEY SURFACE ; BALANCE ROTOR TO ISO G1 SPEC ; INSTALL NEW BEARINGS ; PERFORM PREASSEMBLY ELECTRICAL TESTING ; REASSEMBLE, TEST RUN & RECORD VIBRATION ; PAINT MOTOR	1	\$6,205.00	\$6,205.00
23427 QUOTE ITEM	1060T10-1.748-2.123 REX FALK COMPLETE COUPLING	1	\$720.42	\$720.42
23427 QUOTE ITEM	PUMP END PARTS INCLUDING - RETAINERS, SEALANT, GASKETS, LOCKNUT & LOCKWASHERS, KEY SQUARE COUPLING, BEARING WASHER, LIP SEAL, SHAFT & IMPELLER KEYS	1	\$6,282.00	\$6,282.00

Thank you for your business.  
Toll Free: 855-228-6383 | Email: [info@iowapumpworks.com](mailto:info@iowapumpworks.com) | Website: <http://www.iowapumpworks.com>



QTE005395



Iowa Pump Works, Inc.  
825 SW Ordnance Rd  
Ankeny, IA 50023

Item 10.

# Quote

## #QTE005395

12/08/2023

Item	Comment	QTY	Rate	Amount
<b>23412</b> MACHINE WORK	PRESS BEARINGS OFF SHAFT	1	\$115.00	\$115.00
<b>23412</b> MACHINE WORK	CHECK SHAFT FOR STRAIGHTNESS AND POLISH TO ORIGINAL SURFACE	1	\$400.00	\$400.00
<b>22433</b> MISC SHOP SUPPLIES		1	\$300.00	\$300.00
<b>22566</b> SHOP LABOR - STD	DISASSEMBLY AND REASSEMBLY OF PUMP	14	\$160.00	\$2,240.00

**Subtotal**                    \$16,262.42

<b>Total</b>	<b>\$16,262.42</b>
--------------	--------------------

*Pricing is valid for 10 days and does not include freight charges or applicable taxes.*

**Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.**

Signature: \_\_\_\_\_ Date: 2/12/2024



RESOLUTION NO. \_\_\_\_\_-2024

RESOLUTION APPROVING THE PURCHASE OF A NEW OELWEIN FAMILY AQUATIC CENTER POOL BOILER  
IN THE AMOUNT OF \$59,637 FROM WBC MECHANICAL

WHEREAS, the current pool boiler was installed in 2012; and

WHEREAS, the reliability of the boiler in the last three years has been poor leading to significant  
staff time for repair; and

WHEREAS, WBC Mechanical does professional work and provided a competitive quote of \$59,637;  
and;

WHEREAS, this replacement will be made before the 2024 pool season;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves purchase of a  
new Oelwein Family Aquatic Center pool boiler in the amount of \$59,637 from WBC  
Mechanical.

Passed and approved this 12 day of February, 2024.

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the  
Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded February 13, 2024.

**From:** Joshua Johnson

**Date:** February 12, 2024

**To:** Mayor Brett Devore – Oelwein City Council - City Administrator Dylan Mulfinger

**Subject:** Pool Boiler

The Oelwein Family Aquatic Center pool water boiler is in need of replacement. The current boiler was installed in 2012 and has become a constant source of problems for the department keeping it running. Keeping the pool water at a constant temperature is imperative to keep patrons returning to the facility. The current boiler has been flooded a couple of times as it is located near the waterway. Contractors have been called to help keep the existing unit running and we were still running into issues. The new boiler will be the same model and will be raised two feet to help prevent any future flooding of the boiler.

Funds that the park department received from the Northeast Iowa Charitable Foundation will be utilized to pay for this project. I am recommending using the low bid from WBC Mechanical, Inc. in the amount of \$59,637.00 to replace the existing pool water boiler. Thank you for your consideration in this matter.

Joshua Johnson MA  
Oelwein Park Superintendent





PROPOSAL BY  
**WBC MECHANICAL, INC.**  
**1801 FALLS AVENUE**  
**WATERLOO, IOWA 50701**  
 (319)233-6101 OR (800)495-6461  
 FAX (319)233-6102

SUBMITTED TO: CITY OF OELWEIN  
 ATTENTION: JOSH JOHNSON  
 ADDRESS: 20 2<sup>ND</sup> AVE SW  
 OELWEIN, IA 50662

DATE: 2/1/24  
 PHONE: 319-283-0544  
 PROPOSAL#**DR102723COO-1**

SUBJECT OR JOB NAME: **POOL BOILER REPLACEMENT**

WBC Mechanical, Inc. does hereby submit specifications and estimates to furnish all labor, materials, trucks, tools, and equipment to:

- Remove and replace one (1) pool boiler with Laars Mighty Therm outdoor boiler to include:
  - 2800 MBH input.
  - 2300 MBH output.
  - Glass lined cast iron headers.
  - Stainless steel burners.
  - Weight 2500 lbs.
  - Includes fabricated metal support stand to raise the new boiler approximately 2.5 feet off the ground.
- Connect to existing water piping lines and natural gas lines.
- Start up and complete CSD-1 paperwork.

**QUOTE SPECIFIC NOTES:**

- City to remove and reinstall fencing for boiler installation.
- Two existing SS stack pieces will be reused.
- Lead time is 5-6 weeks from PO receipt.
- Any delays may be billed additionally.
- Work to be completed during normal business hours (M-F 7:00 a.m. – 3:45 p.m.).
- Down payment must be received prior to ordering materials or scheduling work.

**GENERAL NOTES (APPLIED IF APPLICABLE TO THE WORK PROPOSED):**

Unless specified in the scope of work this proposal does not include the following items:

- Any additional work completed outside the scope of work in this proposal. This includes unexpected changes to the planned work for any reason.
- Any repairs or additional work for concealed defects. This includes defects to new equipment or materials.
- Inspection fees or city registration fees.
- Insulation removal or installation.
- Asbestos testing or removal.
- Freight charges.
- Cleaning of excessive loose scale deposits (more than one 2-1/2 gallons).
- All electricity or fuel necessary for use in testing and adjusting for the operation period will be supplied by the owner.
- All operating costs during the testing, adjusting, or installation of quoted work are the responsibility of the owner.

Excluded items will be invoiced additionally.

**GUARANTEE:**

The Contractor shall repair any defects in their work that may develop due to faulty workmanship by the Contractor for a period of one (1) year following acceptance of the completed work. This warranty is limited to only the repair of the defect in the Contractor's work. Replacement of parts and equipment that are faulty will be limited to the warranty provided by the equipment manufacturer.

**QUALITY ASSURANCE:**

- A) Contractor shall use skilled workmen familiar with work methods associated with the type of work quoted.
- B) All materials and methods of this project shall comply with applicable codes.
- C) Contractor shall use means necessary to keep materials in new condition before and during installation.





We don't build pools,

420 Rock Island Road • Oelwein, IA 50662

We make built pools operate as designed.

Office: 800.832.7147  
www.carricoaquatics.com

January 31, 2024

Mr. Josh Johnson, Parks and Recreation Director  
City of Oelwein  
20 2nd Avenue South East  
Oelwein, Iowa 50662

RE: Pool Heater

Dear Josh,

Thank you for allowing Carrico Aquatic Resources, Inc. the opportunity to work with the City of Oelwein and provide a proposal for replacement of the pool heater.

Outdoor Pool Heater Replacement

- MegaTherm® Natural Gas Commercial Outdoor Pool Heater with CSD-1, 2800K BTU
- Removal and proper disposal of existing pool heater
- Provide water piping tie-in
- Provide gas piping tie-in
- Provide new venting
- Provide new stand for pool heater (approx. 2' high)
- Hangers/supports as needed
- Operational check and start-up
- Tools, mileage and labor to perform work
- Labor to be on regular time: Monday - Friday 7:00AM - 3:30PM
- Ahern 1 year parts, labor and workmanship warranty

Project Excludes:

- Asbestos identification & abatement
- Premium time labor
- Electrical
- Roofing
- Cut/Core/Patch
- Paint
- Fork Lift (Customer to supply)
- Water chemical treatment
- Additional work should it be needed

Your total investment for the above listed is one hundred thirteen thousand six hundred sixty and no/100 dollars (\$113,660.00) plus shipping which is estimated at two thousand five hundred and no/100 (\$2,500.00). Any additional requirements for bonds, permits, etc. are not included. Please note the current lead time is approximately 6 weeks from the date a purchase order is received.

Terms for this sale are:

- Prices are firm for 30 days from date of this proposal.
- Terms of payment requested is 30 days from the date of our invoice.
- Past due accounts will be charged a late fee of 1.5% per month.
- This price does not include shipping/handling.

If you have any questions, please feel free to contact our office toll free at 800-832-71470 or 920-541-3600. If you find this proposal acceptable, please indicate below and email a copy to [david@carricoaquatics.com](mailto:david@carricoaquatics.com).

Thank you,

Dave Peters  
Account Representative  
Carrico Aquatic Resources, Inc.

ACCEPTANCE OF PROPOSAL

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ P.O.# \_\_\_\_\_

Resolution No. \_\_\_\_\_-2024

RESOLUTION APPROVING 2024 HOUSING TAX ABATEMENT APPLICATIONS

WHEREAS, City Council must approve the housing tax abatement applications in order for city staff to send them onto the county; and

WHEREAS, the city’s tax abatement program runs for five years, and any property that applies in the program is in for five years; and

WHEREAS, the city’s tax abatement plan abates based on the following schedule:

Type of Home/Construction	Type of Home/Construction	Type of Home/Construction
Single Family New Construction	Fifty (50) Percent Abatement Five (5) Years	Five (5) Years
Single Family Duplex New Construction/Renovation	Ninety (90) Percent Abatement Ten (10) Years	Ten (10) Years
Multifamily New Construction/Renovation	Ninety (90) Percent Abatement Ten (10) Years	Ten (10) Years

; and

WHEREAS, the following properties will be abated in accordance with the above schedule

Name	Address	Rebate Type
Dana & Randy Irvine	401 10 <sup>th</sup> Street SW	New Construction
Jennifer and Ronnie Pattison	451 Great Western Avenue	Renovation
Jeremy Larson	120 20 <sup>th</sup> St SE	New Construction

; and

WHEREAS, the City Council created the tax abatement program to provide a catalyst for new and improved housing in Oelwein;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oelwein, Iowa, does hereby approve the 2024 Housing Tax Abatement Applications.

Passed and approved this 12<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the  
Resolution as read be adopted, and upon roll call there were:  
AYES      NAYS      ABSENT      ABSTAIN

Attest:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded February 13, 2024.

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

RESOLUTION NO. \_\_\_\_\_-2024

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR OELWEIN ODD RODS

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, Oelwein Odd Rods have requested temporarily closure of streets and parks for the following events, locations and times:

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Event	Location of Street Closures	Date & Time
Friday Night Parking Events	10 Block of North and South Frederick	May 17, 2024 5:30 P.M. – 10:00 P.M. June 21, 2024 5:30 P.M. – 10:00 P.M. July 19, 2024 5:30 P.M. – 10:00 P.M. August 16, 2024 5:30 P.M. – 10:00 P.M. September 20, 2024 5:30 P.M.-10:00 P.M.
Car Show	North Side Oelwein City Park	June 29, 2024 6:30 A.M. – 5:00 P.M.
Rain Date	10 Block of North and South Frederick	The following Friday of each event will be reserved as a rain date

Oelwein Odd Rod organizers are authorized to temporarily close the aforementioned requested streets and park.

Passed and approved this 12<sup>th</sup> day of February, 2024

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

Attest:

Ricchio  
Weber  
Lenz  
Garrigus  
Seeders  
Payne

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded February 13, 2024.

2-5-24

TO: CITY OF DEWEIN

ONCE AGAIN THE DEWEIN ODD RODS CAR CLUB IS REQUESTING THE 3RD FRIDAY OF MAY - SEP. FOR OUR PARKING EVENTS DOWN TOWN IN THE 10 BLOCKS OF NORTH AND SOUTH FREDERICK LEAVING THE INTERSECTION WITH CHARLES STREET OPEN. TIME REQUESTED IS 5:30 P.M TO 10:00 P.M.

DATES ARE: MAY 17<sup>th</sup>  
 JUNE 21<sup>st</sup>  
 JULY 19<sup>th</sup>  
 AUG. 16<sup>th</sup>  
 SEP. 20<sup>th</sup>

WE ARE ALSO REQUESTING THE NORTH SIDE OF CITY PARK FOR JUNE 29<sup>th</sup> 2024 FROM 6:30 AM TO 5:00 P.M. FOR OUR YEARLY CAR SHOW. WE ASK THAT BARRACADES BE DELIVERED FOR THESE EVENTS. WE ALSO ASK THAT ANY LOW HANGING BRANCHES BE REMOVED AT THE PARK ALSO.

THANK YOU,

PAUL GANSE  
 PRES. DEWEIN  
 ODD RODS  
 116 EASTLINE RD.  
 DEWEIN, IA 50662  
 PH# 319-238-0707

## Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees held their meeting on Tuesday, January 16, 2024 at 5:15 p.m. at the library.

**Present:** Mars, Berryman, VanDenHul, Kerns, Payne, and Macken

**Absent:** Ingersoll

Vice-president Berryman called the meeting to order at 5:17 p.m.

**Agenda and Minutes:** VanDenHul made a motion to approve the agenda and the minutes. Seconded by Mars. Motion carried.

**Correspondences:** none

**Trustee Training:** The board reviewed the standard on allowing patrons of all ages to place reserve requests.

Kerns arrived and resumed the meeting. Karen Seeders will be the new City Council Liaison. The board members thanked Linda for the years she has represented the City Council at the library board meetings.

**Director's Report:**

- Staff attended CPR/AED training. The board would like to install an AED at the library.
- The Annual Charging Station report for the Iowa DOT grant and for the taxable usage to the Iowa Department of Revenue was turned in. The library had 89 charging events from March through December 2023 with 28 unique users.
- Staff were recertified for executing passports.
- The children's area glass wall was installed. Patron feedback has been very positive.
- The Library Foundation met on January 3. The Foundation will be sponsoring the Imagination Library books this year. Also, if a previous donor contributes to renewing the Ancestry database, the Foundation will pay for the remaining total. In addition, the Foundation will contribute \$500 towards a replacement road sign contingent upon the decision of the library board.
- An estimate request has gone out to StewartScapes, Performance Lawncare, and Scheel's for landscaping maintenance. The estimates are due by February 1.
- Oelwein Reads book club will meet at Ampersand on January 25 at 6:00 p.m.

**Friend's Report:**

- Friends will replace the bushes in 2 of the planters along the road.
- Friends will make a donation towards a replacement sign, but will decide the amount after the library board makes a decision.
- The Chocolate Fest is February 9 from 4:30-7.

**Bills:** Berryman made a motion to approve the bills. Seconded by VanDenHul. Motion carried.

**Sign:** The board discussed the advantages and disadvantages of replacing the failing digital sign with either another digital sign or a stationary sign designed by Nagle's. Berryman made a motion to go with the stationary book design sign and pursue funding. Seconded by Mars. Motion carried.

Progress on the Plan of Service was reviewed and discussed. Positive progress has been made.

The Annual Report was reviewed.

**Policy Review:** An addition to the Emergency Policy included the statement that Hawkeye Alarm would notify dispatch when the fire alarm is activated. Berryman made a motion to accept the Emergency Policy as revised. Seconded by Mars. Motion carried.

Berryman made a motion to adjourn at 5:58 p.m.

Respectfully submitted,  
Susan Macken

The next meeting is Tuesday, February 13 at 5:15 p.m.



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

January 17, 2024 - 6:30 PM

## CALL TO ORDER

Woodraska called the meeting to order at 6:30 PM.

## ROLL CALL

**Present:** Woodraska, Bagge, Nations, Schares

**Also Present:** Council Liaison Anthony Ricchio, FBO George Tegler, Assistant Airport Manager Tommy Stewart, Mayor Brett DeVore

**Absent:** Cantrell

## APPROVAL OF MINUTES

1. November Minutes.

A motion was made by Bagge, seconded by Schares to approve the November minutes. All aye. Motion carried.

## EXPENSE REVIEW

2. November Expenses.

A motion was made by Nations, seconded by Bagge to approve the November expenses. All aye. Motion carried.

3. December Expenses.

A motion was made by Nations, seconded by Bagge to approve the December expenses. All aye. Motion carried.

Woodraska and Bagge questioned the expenses for the pole building thinking they were very reasonable for the work done. Stewart stated the repairs went as planned and the building will be good for many more years.

## FBO REPORT

FBO Tegler reported two of the three overhead heating elements in the terminal garage were burnt out and a discussion ensued about new heaters.

## OLD BUSINESS

4. Fuel System Update.

The city is working on the credit card system to work and for the city to purchase fuel in the tanks from Tegeler Aviation.

5. CIP Tractor Tires.

Woodraska rode with Tegeler in the tractor after the first big storm and the tractor was sliding and slipping quite a bit. Tegeler would have to take smaller swaths of snow or the tractor tires would spin.

## NEW BUSINESS

Mayor DeVore reported that Renee Cantrell had to resign from the board for personal reasons and that a new board member will be needed. He asked all members to let him know if they had anyone in mind.

He would like to get a female on the board if possible. He also mentions that if we cannot find another board member from the City of Oelwein, then we could think about whether a recommendation needed to be made on changing the city code.

After discussion, a motion was made by Schares, seconded by Bagge recommend changing the wording in Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board members to 2 members from within city limits and three from Fayette county or a county adjacent thereto.

A vote may be taken during the February meeting.

**SCHEDULE NEXT MEETING DATE**

February 21, 2024 at 6:30PM

**ADJOURNMENT**

A motion was made by Nations, seconded by Schare to adjourn the meeting at 7:05PM.



# Application for Appointment to Boards and Commissions

20 Second Avenue SW, Oelwein, Iowa 50662 319-283-5440

Name WILLIAM VALENCEUS

Address 18 10TH AVE NW OELWEIN

Phone 319-240-1708 E-Mail \_\_\_\_\_

Occupation RETIRED How long have you been a resident of Oelwein? MOST OF MY LIFE

Please check the following boards or commissions to which you would like to be appointed:

<input checked="" type="checkbox"/>	Airport Board	<input type="checkbox"/>	Civil Service Commission
<input type="checkbox"/>	Electrical Board	<input type="checkbox"/>	International Code Council Board of Appeals
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Mechanical Board
<input type="checkbox"/>	Park & Recreation Commission	<input type="checkbox"/>	Planning and Zoning Commission
<input type="checkbox"/>	Plumbing Board	<input type="checkbox"/>	Tree Board
<input type="checkbox"/>	Zoning Board of Adjustment	<input type="checkbox"/>	

Describe past experience which would benefit the board or commission applied for:

I HAVE BEEN AROUND AIRCRAFT AND THE AIRPORT SINCE I'VE BEEN A CHILD. ALSO FOR A BRIEF TIME I RAN THE FBO AT THE AIRPORT.

Describe the qualities and attributes you possess that would be of benefit to the board or commission applied for:

BEFORE I WAS THE MAINTENANCE MANAGER AT MARTIN BEWS. FOR 22 YRS. I WORKED AT AND MAINTAINED THE OELWEIN AND INDEPENDENCE AIRPORTS

Describe your desire to serve on this board of commission:

TO HELP IN ANY WAY I CAN. ALSO TO MAKE IT A FUN PLACE TO BE AGAIN FOR EVERYONE.

Describe similar volunteer experiences:

NONE, REALLY, I HAVE VOLUNTEERED FOR HABITAT FOR HUMANITY

Describe any goals and/or objectives you envision for the board/commission:

TO PERHAPS HAVE FLY INNS AGAIN, COOKOUTS, CAR SHOWS, ETC. ANYTHING TO GET THE PUBLIC INTERESTED AGAIN

Any additional information or comments you wish to offer:

Hours of Availability: ANY

William Valencia

Applicant Signature

1-31-24

Date

City Hall

Reviewed by:

Mayor  City Administrator  Board or Commission Chair  Department Head



# Application for Appointment to Boards and Commissions

20 Second Avenue SW, Oelwein, Iowa 50662      319-283-5440

Name Jeff Milks

Address 212 10th St. S.W. Oelwein, Iowa, 50662

Phone 312-771-8023      E-Mail jmilks@yahoo.com

Occupation Retired      How long have you been a resident of Oelwein? 40 years

Please check the following boards or commissions to which you would like to be appointed:

<input type="checkbox"/>	Airport Board	<input type="checkbox"/>	Civil Service Commission
<input type="checkbox"/>	Electrical Board	<input type="checkbox"/>	International Code Council Board of Appeals
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Mechanical Board
<input type="checkbox"/>	Park & Recreation Commission	<input type="checkbox"/>	Planning and Zoning Commission
<input type="checkbox"/>	Plumbing Board	<input checked="" type="checkbox"/>	Tree Board
<input type="checkbox"/>	Zoning Board of Adjustment	<input type="checkbox"/>	

Describe past experience which would benefit the board or commission applied for:

Former Tree Board member

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Describe the qualities and attributes you possess that would be of benefit to the board or commission applied for:

Tree knowledge

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Describe your desire to serve on this board of commission:

Help to maintain tree canopy in Oelwein

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---

Describe similar volunteer experiences:

Long history of tree work

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Describe any goals and/or objectives you envision for the board/commission:

Continue genuine efforts to maintain healthy tree population in Oelwein

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Any additional information or comments you wish to offer:

---

---

---

Hours of Availability:

---

  
\_\_\_\_\_  
Applicant Signature

1-21-24  
\_\_\_\_\_  
Date

City Hall

Reviewed by:

Mayor  City Administrator  Board or Commission Chair  Department Head



# Application for Appointment to Boards and Commissions

20 Second Avenue SW, Oelwein, Iowa 50662 319-283-5440

Name Kyle Scheel

Address 22514 40th St Fairbank

Phone 319-284-0814 E-Mail kyle@scheelprolawn.com

Occupation Self employed lawn maintenance How long have you been a resident of Oelwein? 40+ years

Please check the following boards or commissions to which you would like to be appointed:

<input type="checkbox"/>	Airport Board	<input type="checkbox"/>	Civil Service Commission
<input type="checkbox"/>	Electrical Board	<input type="checkbox"/>	International Code Council Board of Appeals
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Mechanical Board
<input type="checkbox"/>	Park & Recreation Commission	<input type="checkbox"/>	Planning and Zoning Commission
<input type="checkbox"/>	Plumbing Board	<input checked="" type="checkbox"/>	Tree Board
<input type="checkbox"/>	Zoning Board of Adjustment	<input type="checkbox"/>	

Describe past experience which would benefit the board or commission applied for:

Previous board member.

Describe the qualities and attributes you possess that would be of benefit to the board or commission applied for:

Previous board member

Describe your desire to serve on this board of commission:

Continue to serve the community. Teach & continue to learn.

Describe similar volunteer experiences:

Past one board member.

Describe any goals and/or objectives you envision for the board/commission:

Continue to educate the community & place as many trees as possible.

Any additional information or comments you wish to offer:

Hours of Availability:

[Signature]  
Applicant Signature

2/7/2024  
Date

City Hall

Reviewed by:

- Mayor  City Administrator  Board or Commission Chair  Department Head



To: Mayor and City Council  
 From: Dylan Mulfinger  
 Subject: Administration City Council Agenda Memo  
 Date: 2/12/2024

---

#### Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy
2. Recognition of years of service awards for the fire and police departments.

#### Consent Agenda

3. Consideration of a motion approving the January 22, 2024 minutes.
4. Consideration of a motion approving the Class 'B' Alcohol License for Dollar General #2328.
5. Consideration of a motion approving the Class 'C' Alcohol License for Oelwein Columbus Club, Inc.
6. Consideration of a motion approving the Special Class 'C' Alcohol License for Oelwein Chamber of Commerce and Area Development.
7. Consideration of a motion approving the Class 'C' Alcohol License for Clete and Connie's.

#### Ordinances

8. Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - Third and Final Reading.
  1. At the November 27 5:30 Work Session, the city council was presented with proposed ordinance changes which would make changes to three areas of code. Shipping Containers would not be allowed in a residential area. Utility tarps could only be used in a temporary manner. Setbacks for houses would be affected by the adjacent properties and could be changed as needed. The City Administrator recommends approving the third and final reading.

#### Resolutions

9. Consideration of a resolution approving a revenue purpose statement for Traffic Camera Enforcement Revenue.
  1. This revenue purpose statement will ensure staff is allocating traffic camera revenue as directed by the City Council. The City Administrator recommends approving the resolution.
10. Consideration of a resolution to rebuild a Raw Wastewater Pump for the Wastewater Treatment Facility in the amount of \$16,262.42 from Iowa Pump Works.
  1. This pump is needed for the wastewater plant and is one of three. Bringing this pump back online will allow us to do maintenance of the



other two pumps. The City Administrator recommends approving the resolution.

11. Consideration of a resolution to approve WBC Mechanical, Inc. in the amount of \$59,637.00 to replace the Oelwein Family Aquatic Center pool water boiler.
  1. Staff prays each year the pool boiler will work. A new boiler will reduce staff time significantly at the beginning of the season. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving the 2024 Housing Tax Abatement Applications.
  1. These applicants have met with requirements of the tax abatement program. The City Administrator recommends approving the resolution.
13. Consideration of a resolution authorizing a temporary closure of public ways or grounds for Oelwein Odd Rods.
  1. Odd Rods have provided a great event each year for the community. The City Administrator recommends approving the resolution.

**Wastewater Crew News:** M. Rogers obtained his grade 4 Wastewater Treatment Certification 11/23

\*K. Bennett is being trained to do Lab work and is in the process of obtaining his Grade 1 Wastewater license.

\*This year brought several unique challenges to the Waste Water Plant staff, our Deminuter at the head of the plant shut down and caused several issues that staff were able to correct.

\*One of the main lift pumps needed to be removed for repair in October.

\*A main power monitor at the Blower building was replaced.



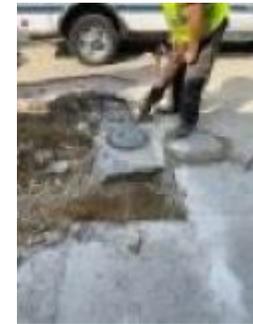
**Water Crew news:** H. Doudney was promoted to Public Works Director. (5/24/23).

\*T. Stewart was promoted to Public Works Assistant Director (5/24/23).

\*J. Loban continues to be The Water/Streets Lead Person.

\*Of the nearly 2800 residential accounts, encompassing 70 miles of sewer mains, we maintain a very organized system with **only** having 48 sewer back up calls, 33 homeowner calls and 15 City related sewer issues.

\*One of the larger projects for the year was the Sanitary sewer project that took place in the NE, roughly 2400' of 6" and 8" sanitary sewer was replaced with 12" pipe to alleviate a 40 year old backup issue. Along with this project, came the paving of almost 1800' of road surface assuring this areas infrastructure is adequate for years to come. The sanitary sewer on 2nd Street from 2nd Ave NE to 1st Ave NE was also re-lined to seal out I&I and stop root growth.



\*The department pumped and treated 222 Million gallons of water this year, completed 809 City Hall service orders and performed 666 Iowa One Call locates. The amount of non-payment disconnects remained near normal at 121, and Shutoff notices were up slightly at 364.

*Coordinated efforts for maintaining city water also included:*

\*Digging and repairing 18 main breaks.

\*Nearly 140 water meters were upgraded

\*Along with maintaining 5 lift stations, nearly 96 chlorine residual tests were taken, and passed successfully. These tests include Radon, Nitrates and Sodium.

\*With several industrial locations, and local services combined, the waste treatment plant processed over 5,200 tests for the year.

**Street Crew news:**

\*Street crews performed several scheduled projects this past year, including spray patching holes and repairing bad seal coat areas within the city.

\*They also prepped and freshly seal coated 20,500 yds.

\*They also used 310 Tons of hot mix asphalt patch, throughout the city.

\*The flags and barricades were both upgraded, with purchasing 54 flags; and nearly 25 new barricades, from the DOT.

\*Approximately 65 yards of concrete were poured for water main break cuts, curb repairs and alley approaches.

\*The old 4th Street storage building was cleaned out and several loads were hauled to the landfill and scrap iron dumpsters.

*Good Ole Ash trees - update:*

\*We were able to remove nearly 169 trees this year, while clearing the SE, SW quadrants. Which also included 169 stump removals and landscaping from trees downed in 2023.

**\*\*This brings the four year process of ROW Ash tree removal to a close.**

## JANUARY 2024 PARK MONTHLY REPORT

These past few weeks have been busy as we have had a few burials at the cemetery. Nate continues to work on the shop cleaning up and organizing areas as we continue to do every year. Certain areas that we monitor to make sure are clear of leaves and debris as we make our usual checks. Unfortunately, we have had a couple rounds of heavy snow as we have all been putting in hours clearing cemetery roads, sidewalks and trails each time. The north end of the cemetery is usually the worst as we get heavy drifting in that area that takes up a lot of time clearing. I had Nate and Chris do some tree trimming on some oak trees near the roads at the cemetery as this is the best time to be trimming oaks. This week we received the check from the Fayette County Community Foundation for \$3,311.50 for matching funds for our CIP item of new lounge chairs at the aquatic center. Unfortunately, with the bad weather the presentation ceremony was cancelled last Wednesday due to the weather.

This past week Joshua hosted the park and rec meeting on Wednesday at city hall. On Monday, Joshua took his required CEU course for his pool certification in Cedar Falls. On Tuesday and Wednesday Nate took the full CPO course, as the full course is required every fifth year. Joshua took the snow blower out on Tuesday and cleared off trails once again with the warmer weather melting the accumulated snow. Nate and Joshua took down decorations at depot park and put them away in storage. Joshua turned in all CEU information and received the city updated pesticide applicator license. Joshua has been going through playground equipment literature and organizing it to be put into binders. Joshua has been working on the new civic rec software so they can stay on schedule to have it up and running this spring. Joshua met with the pool manager this week to go over progress with recruitment and go over activities planned for the aquatic center this upcoming season. Nate cleared several sidewalks for community development that citizens had not taken care of after the last snow. Nate has also been going through the remainder of the small equipment for maintenance.

This past week with the warm weather Joshua had Nate take the skid loader out to Woodlawn and check winter graves for settling and add sand if needed. Joshua has been working on Civicrec webpage and sending information into the company to keep things rolling. Joshua wrote and gave Nate his yearly review and went over this year's expectations. Joshua has been working on updating EAP's for the aquatic center and is working with the PD to develop an active shooting protocol. We hope this is never an issue, but we should be prepared for all possibilities. Joshua submitted a grant to Delta Dental for a new drinking fountain for the aquatic center. Joshua ordered the lounge chairs that he received an extra \$3,311.00 for matching CIP funds to buy additional chairs. Originally, the city would have only been able to order 20 chairs but with the extra funds the order was increased to 30 lounge chairs. Joshua submitted a grant proposal to the RJ McElroy foundation this week to purchase yellow fence safety topper for all 5 ball diamonds. Joshua contacted the DNR to start talking about future improvements to Lake Oelwein. Joshua sent a list of volunteer projects to Joe Bouska to get things started for the United Way – Day of Caring the first week of May. Joshua sent out the agenda to tree board members for the upcoming meeting on Monday evening. Joshua submitted a grant proposal for trail funds to East Penn this week. Joshua met with pool manager Kim as she turned in more lifeguard applications and started lining up a lifeguarding instructor to come to the facility this May. Joshua started talking with Upper Iowa University inquiring about them sending volunteers for their appreciation day this spring to Oelwein to help the park department complete some projects once again. Joshua downloaded the monthly trail counts from the two counters to upload to the website.

BURIALS



ORGANIZING SHOP



ROUTINE CLEARING



SNOW REMOVAL



SHOP MAINTENANCE



TREE TRIMMING



LOTS AND LOTS OF SNOW REMOVAL



PARKS / CEMETERY / TRAILS / AQUATICS / CAMPGROUND

REMOVAL OF DECORATIONS



LICENSE RENEWED



TRAIL CLEARING



CPO CLASSES



SIDEWALKS

MAINTENANCE



DRINKING FOUNTAIN PROPOSAL

FENCE TOPPER PROPOSAL

 **DELTA DENTAL**<sup>®</sup>

  
**McElroy Trust**

TRAILS PROPOSAL



LOUNGE CHAIRS ORDERED



**FAYETTE COUNTY**  
**COMMUNITY**  
**FOUNDATION**

*here for good.*

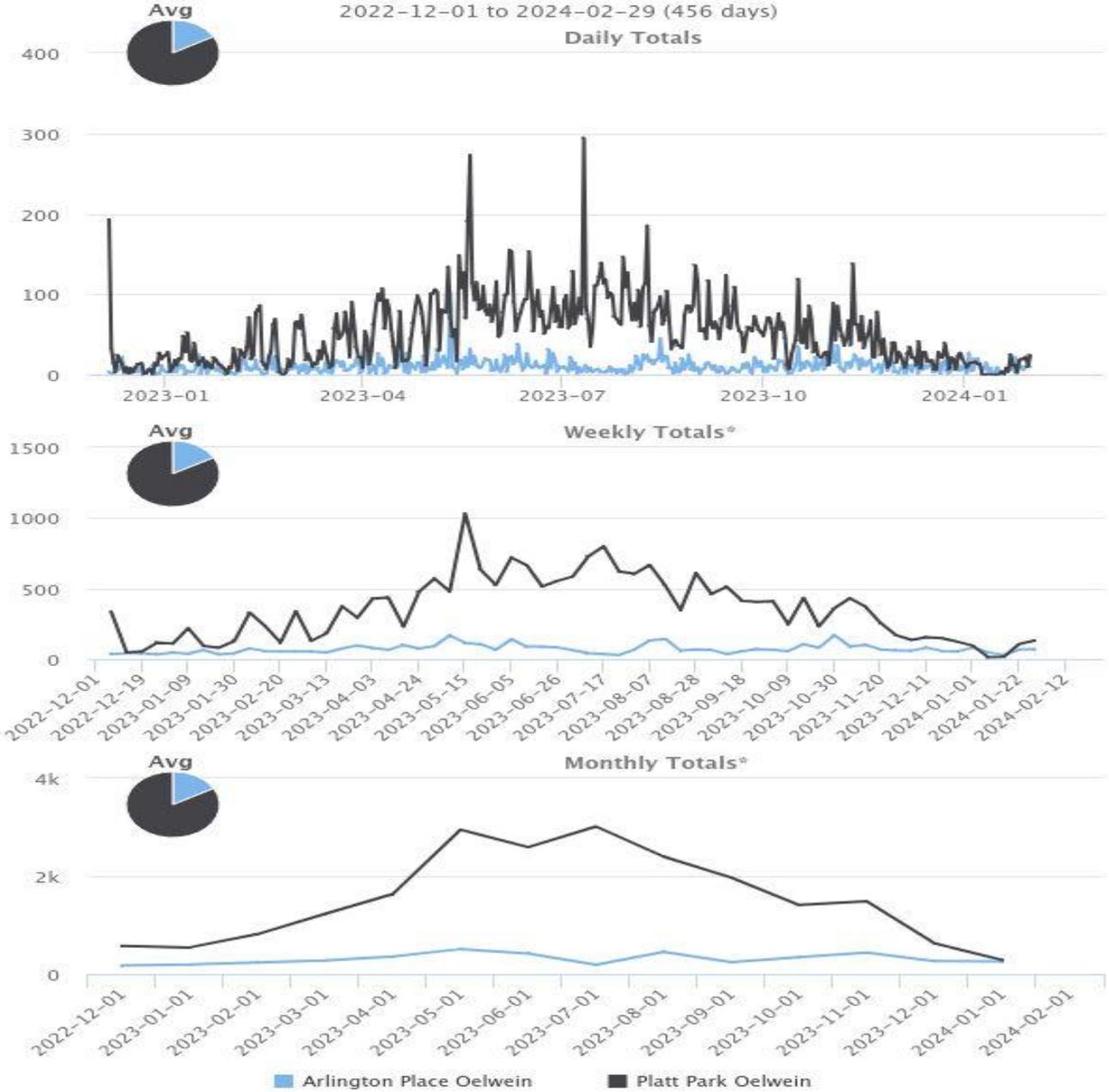




### Trail totals

## Daily/Weekly/Monthly totals

2022-12-01 to 2024-02-29 (456 days)



### Master Summary

Download as [Excel](#) [CSV](#)

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2022	Arlington Place Oelwein	146	207	158	148	199	290	426	332	327	362		173*	8.303	3,031	330
	Platt Park Oelwein	394	548	1,002	1,297	1,984	1,877	2,736	2,877	2,127	1,672		572*	51.497	18,796	330
2023	Arlington Place Oelwein	193	235	274	356	510	421	190	451	241	347	441	266	10.753	3,925	365
	Platt Park Oelwein	543	816	1,229	1,635	2,948	2,592	3,013	2,399	1,969	1,411	1,485	628	56.625	20,668	365
2024	Arlington Place Oelwein	254												8.194	2,999	31
	Platt Park Oelwein	287												9.258	3,388	31

ADT† = Average Daily Traffic

\* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

## DAILY ACTIVITIES

- CLEAN/ORGANIZE SHOP AREAS
- PICK UP DOWNTOWN AREAS
- MAINTAINING PARK, CEMETERIES
- MAINTENANCE ON EQUIPMENT
- SAFETY MEETINGS
- MEET WITH CONTRACTORS
- RETRIEVE & UPLOAD TRAIL COUNT DATA
- WOODLAWN BURIALS
- SNOW REMOVAL
- GRANT WORK

## PROGRESS ON PROJECTS

- WEBSITE UPDATING
- TRAIL EASEMENTS/GRANTS
- WORK ON PARK AND REC MASTER PLAN
- GRINDING STUMPS
- TRAIL MAINTENANCE
- CPO CLASSES TAKEN
- PESTICIDE LICENSE RENEWED
- DELTA DENTAL FOUNDATION PROPOSAL SENT
- STARTED AARP GRANT PROPOSAL
- EAST PENN PROPOSAL FOR TRAIL FUNDS SENT
- SNOW REMOVAL OF COMMUNITY DEVELOPMENT
- RJ MCELROY PROPOSAL SENT
- BUDGETS FINISHED AND PRESENTED TO COUNCIL
- STARTED TAP FUNDING APPLICATION
- PLAYGROUND POLICY
- UPPER IOWA APPRECIATION DAY IDEAS SENT
- UNITED WAY DAY OF CARING IDEAS SENT
- FCCF FUNDS SPENT ON ADDITIONAL POOL LOUNGE CHAIRS

## NEXT MONTH AND FUTURE PROJECTS

- REMOVE OLD WELL HOUSES CITY PARK
- REPURPOSE OLD WINGS BRIDGE
- GRANT WRITING
- TRAIL SEGMENT 2
- TRAIL SEGMENTS 4/5 ALIGNMENT
- GRINDING STUMPS
- DIRT WORK COMPLEX
- PAINT ACCENT BRICK – POOL
- REMOVE PRIMITIVE AT REDGATE
- PLAYGROUND SLIDES – CITY PARK
- POOL PREPARATIONS
- POOL BOILER REPLACEMENT
- FLAGPOLE DIAMOND 3

JOSHUA JOHNSON MA  
OELWEIN PARK SUPERINTENDENT



# The Library Noise



**Oelwein Public Library**  
Volume 15  
Issue 2  
February 2024

## Contact Us:

201 East Charles  
Oelwein, IA 50662

319-283-1515

oelwein@oelwein.lib.ia.us  
www.oelwein.lib.ia.us



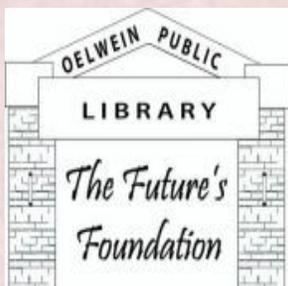
## Library Hours:

Monday-Tuesday:  
9:00 am-8:00 pm

Wednesday-Thursday:  
9:00 am-7:00 pm

Friday:  
9:00 am-5:30 pm

Saturday:  
9:00 am-3:00 pm



## February Calendar

2/5	OCSD Readers Read Aloud	5:30
2/9	Friends Chocolate Fest	4:30
2/12	Friends Meeting	1:30
2/13	Library Board Meeting	5:15
2/26	Book Talk	10:00

Book Talk theme: Book with a yellow spine

## The Friends Chocolate Fest Friday, February 9th 4:30-7 p.m. at the library



### Featuring:

- Music by Bruce Bearinger and Clay Hallberg.
- Beer tasting from Ampersand Brew Company
- Wine tasting from Buds 'n Blossoms



## Did you know...

You can find **FREE** live online classes for seniors on SeniorPlanet.org. This website is sponsored by **AARP**. If you are a senior aged 60 and older, these live online classes are designed just for you! Learn about Finance, Wellness, Fitness, Computers and Technology, and so much more. You'll learn so much, and also find a real community of fellow life-long learners. Use this link <https://seniorplanet.org/classes> to get started. If you need help joining these classes call the free Senior Planet Hotline at 888-713-3495.



### Not a Libby user?

Let us get you started. It's easy and **FREE** with your library card.

## Oelwein Reads

Oelwein Reads book club will meet at **Ampersand Brew Co. on Thursday, March 28th at 6:00 p.m.** The next selection will be *The Diary of Elisabeth Koren 1853-1855* edited by David T. Nelson. It is the diary of a young woman from Norway whose husband answers the call to be the first frontier minister west of the Mississippi near Decorah, Iowa. Stop in the library if you would like to place an order to borrow a copy through Interlibrary Loan.



## Donor's Corner

The following people made donations in memory of loved ones during the month of January:

- In memory of **Seth Garceau**  
Jens & Joanne Nielsen
- In memory of **Jim Ridihalgh**  
Larry & Linda Murphy
- In memory of **John Miculinich**  
Kurt & Mary Lou Cosselman
- In memory of **Cooper Ingels**  
Becky Dibble  
Ken & Sandy Magsamen
- In memory of **Bette & Dave Greco & Sue Ann Greco-Powers**  
Amelia Greco-Weldon



For more information on how you can create this lasting tribute to someone you have lost or would like to honor, please contact Deann Fox at 283-

## Pages & Play Club

Join Miss Katie every Wednesday at 10:00 a.m.

2/7 Book!

2/14 Be My Valentine

2/21 Families

2/28 Happy Birthday!

## Theme Thursdays 4:00 p.m.



2/1 The Word Collector

2/8 LEGOs

2/15 Heart Art

2/22 Electromagnets

2/29 Marble Mazes

Would you like more information  
on how to sign up?

Stop in the library or visit our  
website at [www.oelwein.lib.ia.us](http://www.oelwein.lib.ia.us)



## Take & Make Kits

Heart Hedgehogs!

Make one for your  
valentine.



Have you seen the changes we've  
made to the children's area? It is  
now more user friendly! Stop in &  
check it out.



## New Fiction

Harbor Lights-James Lee Burke  
Mercury-Amy Jo Burns  
The Friendship Club-Robyn Carr  
Ilium-Lea Carpenter  
One in a Million-Janet Dailey  
Whispers at Dusk-Heather Graham  
The Heiress-Rachel Haawkins  
Too Late-Colleen Hoover  
Where You End-Abbott Kahler  
The Fury-Alex Michaelides  
Random in Death-J. D. Robb  
The Bad Weather Friend-Dean R. Koontz  
The Ghost Orchid-Jonathan Kellerman  
Last Night-Luanne Rice  
The Women-Kristin Hannah



## New Non-Fiction

Drunk-ish-Stefanie Wilder-Taylor  
Bone Deep-Charles Bosworth  
The Savage Storm-James Holland  
Njuta (Enjoy, Delight In)-Niki Brantmark  
The Algorithm-Hilke Schellmann  
The Cancer Factory-Jim Morris  
House Love-Patric Richardson  
Only Say Good Things-Crystal Hefner  
The Kingdom, the Power, and the Glory-  
Tim Alberta

## New Young Adult

Nightbane-Alex Aster  
Dungeons and Drama-Kristy Boyce  
Evergreen-Devin Greenlee  
A Drop of Venom-Sajni Patel  
Divine Rituals-Rebecca Ross  
A Study in Drowning-Ava Reid

## Ladybug

Love Like Chocolate-Tracy E. Banghart  
Love From Bluey-Suzy Brumm  
Book!-Jason Hendrickson  
The Little Tiger-Nicola Killen  
Cupig-Claire Tattersfield  
Plus One-John Hare  
Fighting With Love-Lesa Cline-Ransome

## New J

Wonka-Sibeal Pounder

## New DVD's

Far Haven  
PAW Patrol: The Mighty Movie  
Trolls Band Together

## City of Oelwein, IA

### CLIENT LIAISON:

Jim Holz, AICP  
Phone: 563.584.2884  
Cell: 563.590.6351  
jholz@msa-ps.com



### DATE:

February 6, 2024

## FLOOD MITIGATION SCOPING – PROJECT #08884010

Conceptual design of Pond 3b was modeled to determine the best fit for the land, taking into account the pond size and downstream flows. The pond was designed with an eye to where excavated materials could be stored, as well as keeping some of the parcel open in the event the City wants to add a park or water quality basin. Next steps include updating the modeling with the selected proposed options (based on discussions with the City), updating the BCA toolkit to include the proposed alternatives, and begin a comprehensive report for the City detailing the study methods and results.

## MISC.

Downtown Revitalization Grant application

[Downtown Revitalization Fund | Iowa Economic Development Authority \(iowaeda.com\)](https://iowaeda.com)

MSA staff met with Dylan to discuss a potential application in November 2024. Next steps include identifying property owners interested in participating.

Community Change Grant

[Inflation Reduction Act Community Change Grants Program | US EPA](https://www.epa.gov/inflation-reduction-act-community-change-grants-program)

MSA staff are discussing with Dylan potential projects to submit an application to the above grant.